



PowerPoint Presentation Creation

Customized PowerPoint Package \$500-1,000.00

Package Includes:

- Teleconference
 - Client conference call to determine overall direction and purpose of the PowerPoint Presentation.
- Interviews
 - Interviews with client identified subject matter experts, project leadership, and other identified internal or external experts. Interviewees will be provided with customized Pre-Interview Questionnaires in order to ensure needed content is obtained during the interview. Interviews will be held via conference call and will be between 30 and 60 minutes each.
- Copy Platform Review
 - Client will be provided with an outline prior to the conference call. Conference call will discuss the content and layout of the material for the presentation. Once approval for content/layout is obtained, creation of the final content will begin.
- Initial Draft Review
 - Client will be provided with the Initial Draft prior to a conference call to discuss document and any needed changes to the piece.
- Formal Draft Review
 - Client will be provided with changes to the Initial Draft prior to a conference call to discuss the final document and any additional changes needed.
- Customized PowerPoint Presentation Delivery
 - Content will be delivered to the client in electronic form (PowerPoint 2007). Once client has taken delivery of the document, the client may make changes or distribute as needed.

Optional Services

Speech Coaching..... \$80.00/hr

- Includes coaching speaker on speech delivery and presentation form.

Speech Creation\$2,000 – 8,000.00

- Includes Customized Speech Creation Package.